

WHERE PROPERTY MANAGERS LOSE THE MOST HOURS

PROSPYR 305

West Palm Beach, FL

Franklin Bryant • (561) 589-8900

The three workflows worth automating first in leasing, maintenance & HOA operations.

The pattern: Managing properties and driving asset value earns the fee. What bleeds portfolio profit is maintenance phone tag, chasing tenant documentation, and manual owner statement reconciliation. These three workflows show up in almost every property management firm:

WHERE IT GOES • WHERE TO START FIRST

Maintenance Work Order Triage & Vendor Dispatch

8 to 15 hrs/wk per 100 doors

Tenants texting and calling about broken appliances, leaky faucets, or HVAC outages, requiring staff to assess severity, verify warranty, and email vendors. Automated triage categorizes emergency vs. standard tickets, requests tenant diagnostic photos, and dispatches preferred contractors instantly.

Tenant Screening & Lease Execution Ingestion

3 to 6 hrs per new move-in

Property managers chasing pay stubs, running credit reports, manually drafting lease riders, and rekeying tenant contact info into AppFolio, Buildium, or Yardi. Automated ingestion moves approved applicants directly from digital screening into executed leases and tenant portal activations.

Owner Statement & Vendor Invoice Reconciliation

measured in delayed month-end distributions

Bookkeepers spending the first 10 days of every month matching contractor invoices against property maintenance reserves and preparing individual owner payout reports. Automated reconciliation matches receipts to open work orders and compiles draft owner statements for one-click approval.

STEP 1

Assess (Free 20-Min Scan)

We map tenant request cycles and financial reporting bottlenecks. If an HOA or tenant workflow isn't ready for clean automation, we say so plainly.

STEP 2

Build & Integrate

Connective bridges built around AppFolio, Buildium, Yardi, and messaging tools. Property managers retain final sign-off on owner payouts.

STEP 3

Run With Receipts

Complete timestamped logging for tenant notices, work orders, and billing. Zero per-door or per-seat vendor lock-in—you own the build.

THE PROSPYR 305 GUARANTEE

One workflow, automated in 30 days, saving at least 10 hours a week, or you do not pay.

Scale door count without adding administrative headcount, backed by ironclad receipts.

Next Step: Book Your Free Operations Proof Scan

Bring your messiest work order or lease onboarding bottleneck. We map it live at prospyr305.com/contact.

franklin@prospyr305.com • prospyr305.com/contact

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